

HORTPARK VENUE RENTAL RATES (valid till 31 Mar 2009)				
RESOURCE	CAPACITY	RATES (inclusive of 7% GST)		
		4-hr Rate (Min. booking)	Add-on Hourly Rate	Full Day (8am – 10pm)
Exhibition Gallery	170	S\$1,112.80	S\$278.20	S\$2,225.60
MPH (with stage)	200	S\$727.60	S\$181.90	S\$1,455.20
HortLawn	600	S\$363.80	S\$90.95	S\$727.60
Leaf Room	25	S\$107.00	S\$26.75	S\$214.00
Flower Room	25	S\$107.00	S\$26.75	S\$214.00
Fruit Room	50	S\$214.00	S\$53.50	S\$428.00
Seed Room	16	S\$64.20	S\$16.05	S\$128.40
Hands-on Demo Area	105	S\$342.40	S\$85.60	S\$684.80
Event Lawn	900	S\$813.20	S\$203.30	S\$1,626.40
Lab House	50	S\$299.60	S\$74.90	S\$599.20
Kiddy's Corner	35	S\$158.36	S\$39.59	S\$316.72
Hort Mart Open Space	200	S\$706.20	S\$176.55	S\$1,177.00
*Ad Hoc Event Space	*psm	S\$149.80	S\$37.45	S\$321.00
Push Cart (indoor)	2.5 sqm	S\$58.85		S\$58.85
Push Cart (outdoor)	2.5 sqm	S\$48.15		S\$48.15

* Please refer to Terms & Conditions for Venue Booking on the overleaf

Terms & Conditions for Venue Booking:

- (a) Rates are applicable for events held in the period of 1 January to 31 March 2009.
- (b) Rates apply to Weekdays, Weekends and Public Holidays.
- (c) The Board reserves the right to approve or reject an application for the use of any of the resources, and will only confirm a booking upon receipt of the duly completed Venue Booking Form with full payment from the Applicant.
- (d) Each booking must be made for a minimum of 4 hours (including set-up and tear down) in accordance with the following time-blocks:
 - **8am – 12pm**
 - **1pm – 5pm**
 - **6pm – 10pm**

The Applicant is required to pay the hourly add-on rates if additional hours out of the standard 4-hour time block(s) are required.

- (e) The Applicant is liable for venue rental at 75% of the Full Day rate if there is a need to set up a day prior to the event, or tear down a day after the event.
- (f) The Applicant is not allowed to conduct sound checks or play music any time before 9.30am and after 9.00pm daily.
- (g) The Board will only consider a booking for *Ad Hoc Event Space if the booking is accompanied by a booking of other resource(s).
- (h) Details stated are correct at time of print and are subject to changes without prior notice.
- (i) For enquiries, please contact National Parks Board, HortCentre Visitor Services Office at +65 6471 5601 or email to NPARKS_HortPark@nparks.gov.sg

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